

August 1, 2019
0900-1000
2403 South 18th St.
CORE Room
Union Gap, WA 98903

	7-Feb	2-May	1-Aug	7-Nov
OPERATIONS MEMBERS				
Chief Tim Smith TFD ~ Lower Valley Fire		x		
Matthew Murray - YPD Chief ~ City of Yakima Law UV Law	x			
YFD ~ City of Yakima Fire Chief Markham (DC Reid)	x			
Chief Kevin Frazier District 5 ~ Lower Valley Fire (Joel Byam)	x	x		
J Shike ~Yakama Tribal Police				
Chief Nathan Craig ~ Upper Valley Fire- Operations Chair	x	x		
Ed Levesque~ Yakima County Sheriff				
Intern Bill Harris SSFD ~ City of Sunnyside Fire				
Curt Ruggles TPD ~ Lower Valley Law				
Tony Miller~ EMS	x			
SPECIAL GUESTS				
Stacey Garcia ~ SunComm Assist Manager	x	x		
Brad Coughenour ~ SunComm Manager	x	x		

- ❖ Review and Approval of Minutes Report from Chairperson- Motion to approve Tony Miller- Second Chief Ruggles.
- ❖ Report from any Member-
 - Chief Craig asked how many 911 lines we have. Brad stated that we don't have automatic answer lines. There were complaints that the lines are were busy during the lightning storm. Brad will send to ComTech to see why calls did not go through.
 - Ed Levesque mentioned that they are going through the Bylaws for the YAKCORP Operation and Executive board. There is a small committee formed to discuss combining the boards due to due to lack of attendance.
 - Tony Miller inquired about Everbridge asked how it is updated. It is updated by ComTech not by CenturyLink any longer. Brad will look into what ComTech policy is.
 - Chief Craig asked about the Red Flag warnings coming through at 0200 for the following day. That message was sent by a SunComm employee and was addressed since the issue was not urgent.
- ❖ Report from the 9-1-1 Director-
 - Director's Report
 - SunComm has completed the transition to ComTech all including the data transfer.
 - WA State RFP- A meeting was held in Kittitas, RiverComm, MACC, SECOMM, and SunComm brought more issues upfront. The group has decided to meet again in November to discuss further. They will be inviting the local and district elected officials.
 - The state military department is requiring the county to report total operations costs of each PSAP operating in the county. The purpose of the report is to show the progression of modernization, regionalization, and full operating cost from the call received to the "First Responder" arrived.
 - Brad attached the final 2018 report and 2019 report to reference
 - Assistant Manager-
 - Stacey gave a report on staffing. We have one 911 call taker that recently started that is doing well. Also one of our call takers will be promoting to Dispatcher in September.
 - We have six candidates going to oral boards hoping they pass the background.

❖ Old Business- None

❖ New Business-

- DC Reid mentioned that we didn't have an ACD in our system if we start regionalizing we need to add to the Capital improvements. The county is only going to get bigger. We are growing. Brad stated that we will look into the cost of it. Recommendation to get a hard cost for the primary and will worry about the secondary at a later date.
 - **Motion to utilize capital funds to purchase the ACD and features for 911 call handling- Motion to approve DC Reid- Second Tony Miller. Motion carries.**
- Discussion on budget Brad has asked to increase the Small Tool budget line item. Unexpected expenses occur such as the Net Clock purchased \$8,000.00. We have to go back to council for approval of large purchase.
 - **Net clock was purchased by City of Yakima SunComm by the vendor Orolia Motion to approve purchase of \$8,112.00 out of the Small Tools Budget. Motion to approve- DC Reid- Second Ed Levesque.**
- Brad presented the proposed budget-
 - Discussion on the 2020 proposed budget this budget does account for CBA wage increase of 2.25%. Also requested increases for Professional services increased from \$20,000.00 to \$25,000.00. Additionally there was a recommendation to increase the Small Tool budget from \$5,000.00 to \$15,000.00 to cover unexpected expenses such as the net clock noted above.
 - **Motion to approve the budget and adjust funding for the City of Yakima contract this is not including any Capital costs. Motion to approve Chief Ruggles- Second DC Reid.**

❖ Good of the Order-

- DC Reid will cover for Chief Craig since he will be on vacation for the 911 ADMIN meeting on August 22, 2019.

❖ Next Meeting- November 7, 2019.

❖ Adjournment at 0952