

February 7, 2019
0900-1000
2403 South 18th St.
CORE Room
Union Gap, WA 98903

Agenda:

	7-Feb	2-May	1-Aug	7-Nov
OPERATIONS MEMBERS				
Chief Tim Smith TFD ~ Lower Valley Fire				
Gary Jones - YPD Intern Chief ~ City of Yakima Law UV Law	x			
YFD ~ City of Yakima Fire Chief Markham (DC Reid)	x			
Chief Kevin Frazier District 5 ~ Lower Valley Fire (Joel Byam)	x			
J Shike ~Yakama Tribal Police				
Chief Nathan Craig ~ Upper Valley Fire- Operations Chair	x			
Sheriff Robert Udell ~ Yakima County Sheriff				
Intern Bill Harris SSFD ~ City of Sunnyside Fire				
Curt Ruggles TPD ~ Lower Valley Law				
Tony Miller~ EMS	x			
SPECIAL GUESTS				
Stacey Garcia ~ SunComm Assist Manager	x			
Brad Coughenour ~ SunComm Manager	x			

- ❖ Report from Chairperson- Nathan asked the board how long his term is. Nathan is willing to do another year.
- ❖ Report from any Member- None
- ❖ Report from the 9-1-1 Director-
 - Director' Report-
 - Staffing-
 - We had four interviews last month we are not sure where they are on PS testing. We sent out an announcement the position is open until February 12, 2019.
 - 11/14 911 calltakers on board which includes one trainee
 - Currently no resignations.
 - Training Supervisor-
 - Memo presented to the board from the Training Supervisor Brynn Sides. It covers the process of how the Moetivations QA's are handled.
 - Suncomm will receive \$5,000 from EMS to Suncomm for Moetivations. The QA's have been helpful and are a good process to allow an outside look. This makes our staff aware that their calls are being watched and to help us improve. The EMS bought off of some of the funding this year. The total cost was approximately \$15,000.00. If we got the other user agencies on board we could get approximately 25 more calls reviewed per month. The second piece is a good training module for our Supervisors. This is a good and tool will help us improve.
 - The 911 State contract we are running on schedule will get our midyear report soon.
 - December 27, 2018 911 Outage
- ❖ The 911 Back up center-
 - We need to upgrade the equipment it's very old. There are costs that we need to get to the board and discuss.
- ❖ 911 budget-
 - Cash on hand this is short the month of December bring it up to \$400,000 the temp investing 725,000 on the market value.
- ❖ Public Education- Chief Craig asked if there is information of when to call 911. Tony mentioned that it is on the EMS website. Brad also stated that Cameron Haubrich with Suncomm can be

utilized by anyone in the county. Chief Craig wanting to update the West Valley Fire Department website with information.

❖ Old Business

- IAFF PERS CBA
 - Got the CBA signed in December all the back pay has been paid to all staff. Unknown how this will affect our budget numbers. We are good on the county side.
 - Discussion on how the state reimburses the county for the 911 approved travel.

❖ New Business

- 911 Outage policy
- COMTECH rerouting scenario-
- We are getting ready to have a routing meeting if there would be an outage. Our first routing would go to YSO, then some would be split and go to LV. If the 911 circuits went down the Supervisor call ComTech (formerly CenturyLink) instruct them to implement the outage plan. They would then route 911 calls to YSO and if that circuit was dead then it would be transferred to LV.
- DC Reid is asking if YSO has the capability. What's the plan if we move it to the district? At LV they have limited room but there is a couple spots for staff. DC Reid stated that there should be a catastrophic plan in place. DC Reid stated that maybe we need to sit down with Benton County. If Suncomm had a local outage here and we don't have a drop in service we really need to have ComTech transfer calls to WSP until we get to the backup center. DC Reid recommends to have ComTech host so it is not on us if an outage would occur within the county. Anything externally to the county we are at ComTech's mercy. The state wont assist with the backup there is a fight going on with WSP each county dictates who the PSAP is. We have been assigned by the commissioners. Acting Chief Jones is asking how many calls we will get before we get a busy signal. DC Reid recommended that we should get counties together and get the state to pay. Reid feels that there is money out there.
- Discussion on the Legislative bill in WA State there are 2 separate systems. The citizens don't understand.
- Discussion on call stats watching the text to 911 30-40 have turned to actual emergency calls.
 - The board may want to consider ADC system to the calls are out in a que rather than no answer. This will facilitate a primary and a backup. That piece of equipment would work any time of day. In reality our calls get answered with 10 seconds 90% of the time.
- Review ILA and By-Laws
 - Administrative Board Chair- Discussion on the bylaws for the elected chair. It states that the senior elected official is that how long they served or within the county. Brad is going to send to COY attorney Jeff for review and confirmation.

Meeting adjourned

Next Meeting: May 2, 2019 @ 0900 hrs.