



200 South 3rd Street
Yakima, WA 98901

YAKIMA PUBLIC SAFETY COMMUNICATIONS CENTER

**May 2, 2019
0900-1000
2403 South 18th St.
CORE Conference Room
Union Gap, WA 98903
911 Administrative and Operations Board**

Agenda:

- ❖ Introduction of Members- Meeting called to order at 0907 by ADMIN Chair Norm Childress.
- ❖ Approval of Minutes
 - ❖ Administrative Board Minutes- Motion to approve Sherry Raymond second DC Pat Reid.
 - ❖ Operations Board Minutes- Motion to approve Sherry Raymond – second DC Pat Reid
- ❖ Report from Chairperson
 - ❖ Admin Board- None
 - ❖ Operations Board- Chief Craig mentioned that everyone did very well during the power outage.
- ❖ Report from any Member- None
- ❖ Report from the 9-1-1 Director-
 - ❖ Director' Report
 - Power failure-
 - In February Suncomm experienced a power failure. This power failure stemmed from Pacific Power cutting the primary line providing power to the center. Secondly the power to the generator failed due to Electrical Control Module (ECM). The technician could not confirm whether this is caused from a bad power surge or module failed. Pacific Power is going to dig up the line and make some changes. DC Reid asked how often we test the generator. Brad stated every Sunday; however the last two Sundays the transfer switch is not kicking over. DC Reid inquired if our staff could be trained on switching the generator over and Brad stated only the company has access and our maintenance crew doesn't have access other than to check the oil. This is a diesel generator and only allocated to Suncomm. Brad will be back in contact with them to check the progress. Chief mentioned because that it took time to get the ECM module we ordered a back up to have on site. DC Reid offered their REHAB back up to assist.
 - Staffing-
 - 11/14 911 Calltakers
 - One candidate available for interview on May 1, 2019 and then we can move to the back ground check. Scheduled for Tuesday afternoon.
 - One Calltaker resigned on April 25, 2019.
 - State Contract-
 - There will be a change on the line item CPD4 there is a clause for the IT Director to attend certain events. This is going to be changed to IT Services instead.

Providing Emergency Communication Services to Yakima County

- The backup center cutover on February 19 went well.
 - Review 911 Statistics
 - DC asked about the text messages are they increasing. Staying steady we receive the most out of the state.

- ❖ Review By-Laws- Brad mentioned that he wanted to present these since we have new members.

- ❖ Review ILA between County and City of Yakima- Somewhere in the history it appears that there are two documents. Brad is ready to address any issues. DC Reid wanted Brad to explain where the money comes from. The .70 the county collects money the city has a coffer we are supposed to hold 1/12 percent everything funnels through Craig's office and then to the city. We receive money from the state contract. The state fiscal year is June to July. Taking out the capital expenses. The city is in charge of the CBA.

- ❖ Board Nominations Elections-
 - ❖ Discussion regarding the attendance of meeting. Need a LV Mayor. Send an email out of the board availability to the city's Hall YVCOG congress government so it's included on the newsletter. Sherry will provide us with a list. Carmen mentioned that maybe send to our city clerk to send out.
 - ❖ Missing two LV mayors- for ADMIN
 - ❖ Maybe consider sending out an email to the boards
 - ❖ We can alternate the meetings-
 - ❖ Maybe change the bylaws to elected official instead of the mayor

- ❖ Upgrades-
 - ❖ We are coming up to 5 years on the system couple things effecting us.
 - One if the things is the backup center the county/ board will pick up the cost. The state cut off all funding to the backup including phone lines. This cost 1200-1500 per month starting next year. This will not cover maintenance we don't have a maintenance agreement for the backup center like we have for the primary center. The new quote \$424, 958. 55.
 - This year we have to take 66 thousand from savings to operate. We need to increase to .80 cents to cover the cost that has to go to legislative.
 - DC Reid mentioned to look at it region wide to open more funds to us.
 - Update the primary center the do we continue to fund the backup center?
 - In order to be regional this would take pressure off of Spokane we can utilize the positions at the backup center to assist.
 - The state of Arizona is on a hosted solution this is like leasing the equipment. This would avoid upgrades
 - We are not able to do bonds
 - The discussion is we need to meet with other counties to see what their thoughts are.
 - A letter from the Commissioners will assist with us being a regional center. We would pick up the .70 cents. This would allow the state to fund our backup center.
 - Brad will continue for the capital project--

- ❖ Old Business
 - ❖ Century Link up grade.
 - Primary Center
 - Backup Center

- ❖ New Business
 - ❖ FY20 State Contract

Meeting adjourned

Next Meeting:

August 1, 2019 at 9:00 AM – 911 Operations

August 22, 2019 at 9:00 AM- 911 ADMIN