



200 South 3<sup>rd</sup> Street  
Yakima, WA 98901

## YAKIMA PUBLIC SAFETY COMMUNICATIONS CENTER

**August 22, 2019**  
**0900-1000**  
**2403 South 18<sup>th</sup> St.**  
**CORE Conference Room**  
**Union Gap, WA 98903**  
**911 Administrative Operations Board**

### Agenda:

- ❖ Present- Director Brad Coughenour, Commissioner Brad Helms, Chief Nathan Craig, Mayor Sherry Raymond, Commissioner Dave Charvet, and Commissioner Ron Anderson
- ❖ Approval of Minutes
  - ❖ No past minutes to approve.- This is a brief meeting to approve the budget for 2021.
- ❖ Report from Chairperson
  - ❖ Admin Board- Per Commissioner Anderson None
  - ❖ Operations Board- None Chief Nathan Craig- 911 Operations Chair none.
- ❖ Report from any Member- Council member from Lower valley Jim Restucci resigned from the board effective immediately. We will need to look for a replacement.
- ❖ Report from the 9-1-1 Director-
- ❖ Administrative Board members the E911 Operations Board has reviewed the proposed 2021 budget and has recommended approving the proposed FY2021 budget of \$2,554,697.00. This budget does account for collective bargaining agreement (CBA) wage increase of 2.25%. In addition, SunComm is requesting two FTE 911 call-takers, replacement of the logging recorder, and replacing six chairs. Requested increases for professional services increased from \$20,000.00 to \$25,000.00. The 2021 reoccurring line items have not changed from the Fiscal Year 2019 and 2020 budget. The projected increase costs between 2020 and 2021 are primarily associated with personnel costs and equipment replacement. Additionally, the budget carryover from pass years has been expended. By contract the city is authorized to maintain 1/12th of the annual for forecasted payment  
2019 End Balance: \$1,259,679.53  
2019 Revenue: \$2,358,364.59  
2019 Expenses: \$ 2,297,561.91  
Asset Current Balance: (06/29/20) 1,458.412  
Cash/Invested E911 Funds (2019): \$478,710.49  
2020 Projected Revenue: \$2,290,514.00 [includes State CPD Contract \$35,500  
2021 Projected Revenue: \$2,323,263.00+ \$35,500.00 (CPD) =\$2,358,263.00

### **FY 2021 Requested Budget**

2021 Projected E911 Budget/City Budget: \$2,434,697 + \$120,000.00

(FTE) = **\$2,554,697.00**

2021 Adjusted City Contract: \$2,554,697.00 (City retains 1/12<sup>th</sup> = \$212,891.00)

Providing Emergency Communication Services to Yakima County

Business Phone: 509.248.9911

Business Fax: 509.576.6555

\*\*2020 Adopted Budget \$2,421,131.00 (Difference was created from remain 911 funds in the city account)

**2021 New Funding:**

- 1) (2) 911 Call-Takers (\$120,000.00)
- 2) City Inter-service charge: \$163,868.00 (22.7% increase)

Capital Request:

- 1) CPE Refresh on hold: Exploring options.
  - 2) Logging Recorder (\$36,000.00)
- ❖ Smart 911/Travis Bill - Smart 911/Travis Bill- We will be testing shortly the smart bill is targeted towards our residents family members that are autistic. The resident keep the account current as it is there responsibility with current photos and location. If they don't update within 18 months the account goes away. IT they go to another couth that Smart 911 it transferred over. The state funds this. Nathan Craig stated would they assist with the upgrade since we are a test bed for 911. Brad will be speaking with her.

**Motion to approve the budget as presented and to also include the two FTE positions in which would be \$120,000. The intent is to keep the positons in a reserve status- Motion to approve Commissioner Charvet-Second Sherry Raymond. Motion passed unanimously by all members attending the meeting.**

- ❖ Good Of the Order
- ❖ Adjourn Meeting
- ❖ Next Meeting
  - ❖ April 8, 2021: Review FY20 Final Budget
  - ❖ August 2021: FY22 Budget review and approval.

