YAKCORPS Executive Board and Operations Board Joint Meeting

Operations Board Meeting

November10, 2022

1000-1100

SunComm CORE Room

2403 South 18th Street

Union Gap, WA 98903

* Approval of meeting minutes from October 6, 2022
	+ Motion to approve the meeting minutes as presented Commissioner McKinney Second- Commissioner Charvet.
* Report from Yak Corp Chair-
	+ Nothing to report
* Ops & Exec Board member review-
	+ Please see last page for review Missing one position. The position is listed as City/Co Courts Record System. Suggested to have someone take the role that is in Spillman frequently; possibly someone from the Prosecutors Office or Clerks office could fill the position. Report to the board if you can recommend an indivual to fill the vacant position.
* YCIC Radio Project –
	+ Brief update
		- The shortest version to find a countywide radio that would work efficiently county wide. Went out to bid hired a vendor to work with the group. Suggested dual band phase 2 that will work will improve service. Coverage areas that will always be an issue. We are approaching cross roads the subcommittee is complete the vendor is working on the RFP. We need a project manager- someone who has the time and skills. Finding frequencies is tough we are working on the project management phase. County is working on funding all agencies with the platform via 2/10, County TS is the place to go to move forward managing the project. Chief Markham mentioned that Thurston County utilized the sales two tenth’s sales tax increase county wide. Chief Markham will forward the information on their proposition. This needs to happen as our current technology is going to fail. Ask the public for continual funding for replacement radios- sales tax fund initial cost 30-40 million; two tenths remain in place for the operation. Ken Shipman feels that a lot of smaller Fire Departments may be less interested in the changes required with participating so it will require a buy in by all agencies. Some smaller agencies will push back hard to convince a fire chief not to change if they feel their system is currently working for them. Everyone has to be on board, do some educating to the public. We are behind now, but with the new system we will have a top-notch radio system. Commissioners have been asked to place on the ballot. We need someone to be in charge, keep the proposition and RFP moving forward, as well as the Bid and Bid award process. Dale is will need someone for governance project manager. May be able to assign internally for immediate project needs, but will need to hire additional at some point in the process (Budget?) Benton County has their own separate radio group. Carl stated we need a neutral project manager Fire, police, ambulance all have different viewpoints. Benton County has an administrator that handles billing and the radio side. We will need to hire a person that will have a strong tech skill set. We need to keep the project move forward be able to review RFP and be able to assist.
			* **Motion to allow County TS to manage the radio project in cooperation with YCIC. Motion to approve Commissioner Charvet second- Sherry Raymond Adams. Motion carries.**
		- **Commissioner McKinney and Dale with ITS will begin work with Pros. Brusic on Proposition wording**
		- **Next steps are to gather other entity governances to assist in creating group governance**
* “YVCOG Regional Criminal Intelligence Center – request for access to IPSS”
	+ Received a letter from YVCOG reference the new Yakima Valley local crim lab. It an effort to hire criminal analysts there is a need for the lab to have access to Spillman. Seek approval to receive formal documentation of YAKCORP policies and procedures to access Spillman. YVCOG already has an ILA with Yakima County to provide technology services to its entire staff. The project will be over the county network. A draft proposal was presented, personnel background based on LE background, County ITS Stephen pulled Security portion out of the CJIS. Carl recommends a polygraph. County IT making plans to manage their IT system, security, patches, and treat them like a county building. To be CJIS compliant they need to be under County for security. Day to day actions is not county. Meeting between County ITS and YVCOG 11/22/22 to iron out plan and hopefully come to a contract agreement
		- Motion to allow YVCOG access to Spillman with the following changes- adding polygraph and psych use the wording to include full law enforcement background per current WAC; additionally, do not reference specific software’s, but rather VPN user approved by County ITS; two factor authentications also approved by ITS. County has the right to approve or deny access of users based on background/rule compliance. Chief Lange withdrew the motion after further discussion. County ITS will present our February meeting.
	+ Make suggestions overview of the type of requirements/ITS security. Update recommendations will be sent to CarriAnn and reviewed with County ITS prior to next meeting
* Meeting adjourned 1101

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| **YAKCORP OPERATIONS BOARD** | **INITIAL** |   | **YAKCORP EXECUTIVE BOARD** | **INITIAL** |
| Sheriff **(Chair)** | Bob Udell |  X |   | BOCC (Chair 10/06/22) | Amanda McKinney | X  |
| Designee  | CarriAnn Ross |  X |   | Mayor of Yakima (VC 10/06/22) | Janice Deccio |   |
| Yakima PD Chief | Matt Murray |   |   | Alternative |   |   |
| Alternate | Lt. Tory Adams | X  |   | Mayor UV Cities | Sherry Raymond |  X |
| Upper Valley PD Chief | Dan Christman, Selah (10/06/22) |  X |   | Mayor Sunnyside | Dean Broersma |   |
| Lower Valley PD Chief | John Clary, Toppenish  |   |   | Mayor LV Cities  | Jose Trevino, Granger (10/06/22) |   |
| Yakima FD Chief | Aaron Markham |  X |   | Fire Commissioner LV | Dave Charvet |  X |
| Alternate | DC Jeremy Rodriguez |   |   | Fire Commissioner UV | Brad Helms |  X |
| YFD #5 Chief | Ken Shipman  | X  |   |   |   |   |
| Alternate |   |   |   |   |   |   |
| Upper Valley FD Chief | Jim Lange, Selah  | X  |   | **GUESTS** |   |
| Alternate | Nathan Craig, WV  | X  |   | City of Yakima Finance | Jennifer Ferrer |   |
| Lower Valley FD Chief | Tim Smith, Toppenish |   |   | City of Yakima Finance  | Jennifer Tippett |   |
| Director DOC | Jeremy Welch | X  |   | Advanced Life Systems | Donald Sharp | X  |
| Pros Atty City or County | Joe Brusic, County | X  |   | Advanced Life Systems | Kadie Maranto |   |
| Alternate | Ryan Bleek, City |   |   | YPD Apps Specialist | Brian Buchert |   |
|  SunComm 911 Mgr. | Erica McNamara |   |   |   |   |   |
| Alternate | Angela Brown |   |   |   |   |   |
|   |   |   |   |   |   |   |
| **SPECIAL REPRESENTATIVES** |   |   |   |   |   |
| Yakima County IT Director | Dale Panattoni | X  |   |  Also Present |   |   |
| City of Yakima IT Manager | John Carney |   |   |  YCSO  | Chief Carl Hendrickson |   |
| City/Co Courts Record Sys |   |   |   |   |   |   |
| Spillman Administrator | Stephen Bland  | X  |   |   |   |   |
| Alternate | Amanda Callahan  |  X |   |   |   |   |