

YAKCORPS Executive Board and Operations Board Joint Meeting

August 11, 2022

1000-1100

Suncomm CORE Room

2403 South 18th Street

Union Gap, WA 98903

- Approval of meeting minutes from May 12, 2022
 - Motion to approve the minutes Chief Craig of seconded- Erica McNamara.
 - Introductions-
- Report from Yak Corp Chair-
 - Radio study- CarriAnn
 - It is complete but has not been reviewed by the boards. We will try to set up a separate meeting to discuss. Hoping to have an explanation in conjunction because it is quite large.
 - Since the study there is a concern of who will oversee it. The final draft who will oversee? As far as the approval it will still be the Operations board. It was initially created under the YakCorp.
- Budget- Dale
 - Presented a proposed budget to all of the agencies. The license counts in the past were not correct so a list was sent to each agency to validate. This allowed them to clean up the Spillman license account creating an accurate billing.
 - Spillman had an 8% increase this year as well as IT has a salary increase.
 - COY will bill each agency.
 - No bills were corrected the initial bills for 2022 a corrected invoice have not been sent out. This is in reference to WVFD. CarriAnn recommended that the bill should be paid as presented for 2022. Kim will

have Finance send out reminder bills of who has not paid as of 2022 and they should be paid at the agency's earliest convenience.

- The average per user cost has increased.
 - The user list will be sent each year for billing purposes.
 - Unable to approve the 2023 budget until the budget has been presented as a full. Becky will send out the budget via email and we can approve the budget at our November 10, 2022 meeting.
 - Set a special meeting and inviting boards to get approval after adjustments are made for actual services and a corrected billing. Explain each line item is recommended. One month from now set up a Special meeting to include both boards.
 - For future we need to get the budget approved in August.
 - **Special meeting hold September 22, 2022 at 1000 in the CORE Room.**
- Meeting adjourned at 1038