

YAKCORPS Executive Board and Operations Board Joint Meeting
 September, 2022
 1000-1100
 SunComm CORE Room
 2403 South 18th Street
 Union Gap, WA 98903

YAK CORP OPERATIONS BOARD			YAK CORP EXECUTIVE BOARD		
Sheriff	Bob Udell		County Commissioner	Amanda McKinney	
Alternate	CarriAnn Ross	x	Mayor of Yakima	Janice Deccio	x
Yakima PD Chief	Matt Murray		Alternative		
Alternate	Lt. Tory Adams	x	Mayor UV Cities	Sherry Raymond	
Upper Valley PD Chief			Mayor Sunnyside	Francisco Guerrero	
Lower Valley PD Chief	Chief Clary		Mayor LV Cities		
Yakima FD Chief	Aaron Markham	x	Fire Commissioner LV	Dave Charvet	
Alternate	DC Jeremy Rodriguez		Fire Commissioner LV designate	Todd Lunning	
YFD #5 Chief	Ken Shipman	x	Fire Commissioner UV	Brad Helms	
Alternate					
Upper Valley FD Chief	Jim Lange	x	Guests		
Alternate	Nathan Craig	x	Jennifer Ferrer	City of Yakima Finance	
Lower Valley FD Chief	Tim Smith	x	Kimberly Domine	City of Yakima Finance	x
Director DOC	Jeremy Welch		Donald Sharp	Advanced Life Systems	
Prosecuting Atty City or County	Joe Brusic	x	Kadie Maranto	Advanced Life Systems	
Alternate	Ryan Bleek		Brian Buchert	YPD Apps Specialist	x
SunComm 911 Manager (Acting)	Angela Brown	x			
Special Representatives					
Yakima County IT Director	Dale Panattoni	x			
City of Yakima IT Manager	John Carney	x			
City/County Courts Record Sys					
Spillman Administrator	Stephen Bland	x			
Alternate	Amanda Callahan	x			

- Meeting called to order by YakCorp Operations chair Carri Ann at 1000.
 - Introductions
- This is a Special meeting to discuss any questions or concerns of the proposed budget presented by ITS Director Dale Panattoni.
 - Discussion of budget for YakCorp. This was a complex budget that had quite a few errors in the past. Dale has gone through and attempted to simply the budget for each agency has a better understanding how their bill was generated.
 - There has been concerns of the math and it was discovered that the spreadsheet has been updated

to reflect the cents, this has been corrected to avoid rounding up.

- Received counts of actual Spillman users from agencies.
- Question raised id the charges were changed to the number of logins as some agencies don't have any logins. Do we want to charge those agencies with a minimum charge?
 - GIS fees- all agencies have zones they have to maintain in the system. This would just be the Spillman login and GIS fees.
 - Two GIS charges County and City. The workload is combined.
 - Agencies will have to pay for at least one user fee. This is for agencies that don't have a login; however, they still utilize the data.
 - Split the license and the support and a portion of the County IT.
- Motion by the Operations Board to recommend approval of the presented budget of \$578,552.49 to the Executive Board. Motion to approve Chief Nathan Craig- Second LT. Tory Adams. The motions were amended and resubmitted to include both overall budget and the method of splitting of disbursement of cost. Below is an example of the adjustment made for a Fire agency that is a system user without a Spillman user login. This example is a Fire agency who is an ERS user. The base amount for a Fire agency who is not an ERS user would exclude that line item from the line item list.

Charge Description	2023 Count	Item Price	Agency Total
Spillman ERS interface for Fire	1	\$ 307.16	\$ 307.16
Spillman Server Depreciation	1	\$ 5.98	\$ 5.98
Spillman Storage	1	\$ 2.46	\$ 2.46
GIS Service - Yakima County	1	\$ 49.03	\$ 49.03
GIS Services - City of Yakima	1	\$ 49.03	\$ 49.03
Spillman Red Hat License	1	\$ 3.16	\$ 3.16
County FTE for Support of Spillman	1	\$ 97.69	\$ 97.69
Spillman License and Vendor Support	0.5	\$ 201.04	\$ 100.52
KITCOM Quality Checks	1	\$ 1.47	\$ 1.47
Sundry Operating Expenses	1	\$ 10.53	\$ 10.53
On-call Overtime*	1	\$ 6.85	\$ 6.85
			\$ 633.89
		2022	\$ 395.00
		2021	\$ 123.62

Motion passed unanimously.

- We have one position on each Board that needs to be filled.
 - Upper Valley PD Chief (that's not city of Yakima) – Operations Board
 - Mayor LV Cities (that's not the most populated city) - Executive Board
 - The original by laws – must be elected by a majority vote of the members or designees of respective Board
- Motion to adjourn Chief Tim Smith- Second Chief Nathan Craig.

