**YAKCORPS Communication Interoperability Committee**

Date: **09/21/2021**

Time: **0900**

Location: **SunComm CORE Training Room**

Present: Hendrickson (YSO), Udell (YSO), Lange (Selah FD), Hille (EVFD), Markham (YFD), NcNamara (SunComm), Carney (Yakima IT), Cavin (YPD), Yu (Yakima IT), White (County Purchasing)

* Approval of 08/10/2021 Minutes
	+ Motion to Approve by Hille
	+ 2nd by Udell
	+ Unanimous approval
* Old Business
	+ Kris White, Yakima County Purchasing, was introduced to the group. The discussion of the RFQ was turned over to her.
	+ The RFQ has been released to the vendor list, with a return date of Oct 8.
	+ A subcommittee will be needed to review and score replies to the RFQ process (see below)
* New Business
	+ Discussion was held, led by Kris, on RFQ process.
	+ The group agreed to a subcommittee who will meet and confidentially review/score submissions. The group was selected as follows:
		- Cavin – YPD
		- Ross – YSO
		- YU – Yakima IT
		- Markham – YFD (note: Goldsmith later filled Markham’s position)
		- Hendrickson – YSO
		- Hille – EVFD
	+ Some discussion on radio logistics and needs, including discussion regarding communication needs with the Yakama Nation PD.
	+ Some further discussion regarding specific steps of the RFP process that will follow the RFQ selections.
	+ A date was selected for the RFQ subcommittee to meet, and Kris will send calendar invites to that group.
		- Note: Meeting was scheduled for 10/11/2021, 0800-1200 at SunComm
		- Note: Markham later indicated he would be unable to attend. He added DC Goldsmith in his stead. Goldsmith was added to the Committee and the Sub-Committee.
* Good of the Order
	+ Nothing additional at this time. The group will have more to do after the results of the RFQ process have been vetted.
* Adjourn
	+ Motion to Adjourn by Lange
	+ 2nd by Udell
	+ Adjourn at 0925

Submitted

**C. Hendrickson**

**YCSO**