

Yakcorps Meeting Minutes

Yakcorps Meeting		
August 8, 2024	10:00am	SunComm CORE Room
Meeting called to order by Chief Lange at 10:06am and adjourned at 10:59.		

Yakcorps Executive Board (Elected Officials / Voting Members)		
• Alternate Must Be An Elected Official Per Bylaws		
Agency	Member	Attended
Board of Commissioners	Kyle Curtis	X
Mayor of Yakima	Patricia Byers	X
Yakima County Sheriff	Robert Udell	
Yakima County Prosecuting Attorney	Joseph Brusich	
Mayor of UV Cities	Roger Bell (Selah)	
Mayor of LV Cities	Hilda Gonzalez (Granger)	
Fire Commissioners	Brad Helms (UV)	X
Alternate	Tim Smith (LV)	

Yakcorps Operations Board (Voting Members)		
Agency	Member	Attended
Yakima County Sheriff's Office	CarriAnn Ross	X
Yakima PD Chief	Shawn Boyle	
Alternate	Tory Adams	X
Yakima County DOC	Jeremy Welch	
Yakima Fire Chief	Aaron Markham	X
UV PD Chief	Dustin Soptich (Selah)	
UV City Fire Chief	James Lange (Selah/Chair)	X
LV City Fire Chief	Cameron Haubrich (Sunnyside)	X
Alternate	Chad Den Boer (Sunnyside)	
UV Fire District	Nathan Craig (West Valley/VC)	
LV Fire District	Ken Shipman (FD#5)	X

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LV PD Chief	Joseph Mehline (Toppenish)	
Alternate	John Schwarter (Toppenish)	X
Alternate	Linda Finley (Toppenish)	X
SunComm Manager	Erica McNamara	X
Alternate	Angela Brown	

Yakcorps Special Representatives (Voting Members)

Agency	Member	Attended
Yakima County IT Director	Dale Panattoni	Via Zoom
City of Yakima IT Manager	John Carney	

Yakcorps Advisory Members (Non-Voting Members)

Agency	Member	Attended
Yakima County Finance Director	Craig Warner	
City of Yakima Finance Director Alternate	Viren Mayani Kimberly Domine	
City/CO Courts Records Sys	Megan Saxton	
Spillman Administrator Alternate	Stephen Bland Amanda Callahan	

Yakcorps Guests (Non-Voting Members)

Agency	Member	Attended
YPD Apps Specialist	Brian Buchert	X

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Meeting Minutes		
Item	Explanation	Assigned
Approval of Meeting Minutes <i>Chief Ross</i>	Meeting minutes from previous meeting were not provided. They will be reviewed and approved at the next meeting.	Becky to send out minutes.
Spillman Cost Analysis <i>Dale Panattoni</i>	A five year contract was signed with Motorola locking in a lower price and saving \$35,000 over the five years. There are some changes in the agency costs compared to last year. The most notable changes are due to the data center billing and the number of users per agency.	NA
YTC Spillman Usage <i>CarriAnn Ross</i>	Currently YTC is utilizing Spillman but they are not included in Yakcorps and it has been this way for some time. The recommendation is that an Addendum C is created to formalize their usage. Motion made by Chief Markham to create an addendum and seconded by Tory Adams.	CarriAnn to draft Addendum C.
DCR Program <i>Erica McNamara</i>	The DCR program is making progress and there was a meeting yesterday with YSO dispatch, SunComm, YSO patrol, Sunnyside PD, YPD and YFD to discuss the process of dispatching DCRs and their access to Spillman. There was discussion that the DCRs would need to have a level of access to Spillman that would allow them to add notes to the call. This would be for officer safety when information needed to be shared. They would continue to update their own system with notes as it is HIPPA protected. There was discussion regarding giving them their own incident number for records purposes.	CarriAnn to work with Stephen to see if Spillman will allow the DCRs to have fire access but still add notes to law.
ProQA Dashboard <i>Erica McNamara</i>	ProQA has requested that SunComm share its EMD data in exchange for a Yakima County specific dashboard. The dashboard will provide specific info regarding patient demographic, dispatch times, chief complaints and busiest days/times. The data shared will be anonymous. Motion made by Chief Markham to share data with ProQA, seconded by Chief Lange.	Erica to work with ProQA.
Adding a Nature Code for ProQA <i>Erica McNamara</i>	A generic nature code is necessary to launch ProQA. It is suggested that the nature code be MED. Motion made by Chief Lange to make a generic nature code, seconded by Chief Markham.	Erica to work with Stephen.
Removing Spillman Access for ALS	ALS currently has access to Spillman as they also provide ambulance services through the County. The ambulance RFP was awarded to AMR and will take effect on September 10 th	Commissioner Curtis and Mayor

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<i>Chief Markham</i>	at which time ALS does not have a need to see Spillman data. ALS will have continued access until December 31 st at midnight at which time their access will be disabled. Commissioner Curtis and Mayor Byers will both draft letters to send to ALS to notify them. Motion made by Erica McNamara to discontinue access on 12/31/24, seconded by Tory Adams.	Byers to write letters to notify ALS.
Crime Lab Meetings <i>Tory Adams</i>	Recently the Crime Lab has been hosting meetings with the goal of modifying components of Spillman including nature codes and circumstance codes. There was already a committee established to review Spillman issues and this group goes outside of the pre-existing committee. CarriAnn clarified that the Crime Lab established this work group at the request of their executive board to help consolidate some of the redundancies in Spillman. Tory requested that he be included in this group as he was on the pre-existing committee and also wants to ensure that all changes are approved through Yakcorps.	NA